

HAIL WESTON PARISH COUNCIL

MINUTES OF THE GENERAL PARISH MEETING OF THE PARISH COUNCIL HELD ON 18th APRIL 2017 IN HAIL WESTON VILLAGE HALL AT 7.30PM

PRESENT:

V Bolton (VB)
T Baker (TB)
G Warner (GW)
J Gooch (JG)
R Rowley-Smith (RRS) (Joined the meeting at 7.47pm)

IN ATTENDANCE:

J Abell (Clerk). The Parish meeting commenced at 7.36pm. One member of public attended the meeting and left following item 9.

ACTION

- 170418-1 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Received from Cllr. J Sugars who had prior to the meeting indicated she would be absent due to illness. All in favour to accept. J Gray sent Apologies prior to meeting.
- 170418- 2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM MEMBERS** Cllr. T Baker declared an Interest regard to item 9 of Agenda and stated he would not vote on the matter.
- 170418- 3 TO APPROVE and SIGN the MINUTES** It was proposed by VB, seconded by JG and RESOLVED by unanimous vote that the minutes were a true record and VB duly signed Minutes from the meeting held on 21st of March 2017.
- 170418- 4 To DISCUSS PLANNING APPLICATION: -**
- a. APPLICATION REF: **17/00598/HHFUL** Single storey mono pitched roof extension to rear, 2 storey pitched roof gable end extension and single storey pitch roof porch extension to frontage Location: **8 Pound Close, Hail Weston St Neots PE19 5JT**. It was proposed by GW, seconded by JG and RESOLVED by unanimous vote to **Approve** application.
 - b. APPLICATION REF: **17/00713/HHFUL** Make repairs to the barn building and convert it into a garden room/home office Location: **44 High Street, Hail Weston St Neots PE19 5JW**. It was proposed by TB, seconded by JG and RESOLVED by unanimous vote to **Approve** application.
- Clerk to inform HDC by 19.4.17 stating all HWPC material considerations were met. Furthermore, no residential comments received prior to or at meeting.
- 170418- 5 OPEN FORUM and TO RECEIVE COUNCILLOR REPORTS**
None
- 170418- 6 TO CO-OPT PARISH COUNILLOR VACANCY** None

Clerk

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ACTION

- 170418- 7 TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING**
GW stated he had not progressed newsletter due to work commitments. He stated he was unable to devote time and would be resigning from HWPC, his last meeting to be confirmed but thought to be the AGM on May 16th.
JG reported the VHMC had a very successful race night raising funds for VH. Attention now on Fete. JG stated she had been approached by a resident keen to offer monies towards the B645 improvements. JG to confirm status and keep open dialogue. **JG**
Clerk confirmed previous PC action to write to three local businesses whom had declined to support.
TB requested if recent fly tipping had been reported appropriately. Clerk confirmed it had been reported to HDC and PSCO. B645: - Clerk asked Karen Lunn (appointed project manager) for a map to place on social media platforms. The map circulated at meeting. Clerk sought reassurance that the proposed area highlighted for speed reduction was as expected. It was Resolved unanimously that the Western point could be extended further. Clerk to discuss with Project Manager and obtain suitable maps for circulation. **Clerk**
- 170418-8 TO DISCUSS REGISTERING A PERMITTED PATHWAY ON RoW ADJACENT TO B645** It was proposed by **TB**, seconded by **VB** and RESOLVED by unanimous vote to progress registering permitted pathway at minimal cost to HWPC. Clerk to progress options. **Clerk**
- 170418- 9 TO DISCUSS LISTING ROYAL OAK PUBLIC HOUSE ON ASSET OF COMMUNITY VALUE REGISTER** A discussion ensued with regard the background to this item. Following advice from Cllr. **TB**, It was proposed by **VB**, seconded by **JG** and RESOLVED by unanimous vote to defer this item to an Extra-Ordinary meeting to be held in September. This would allow the pub to re-open, trade, and Councillors to form a view. It was felt there was some confusion regard listing as an Asset of Community Value and Article 4 direction. Clerk confirmed applying to place RO on Asset Register was part of PC Powers under Localism, Act 2011. Clerk to send relevant Localism Act 2011 out to Members. **Clerk**
- 170418- 10 FINANCE**
a. It was proposed by **VB**, seconded by **JG** and RESOLVED by unanimous vote to Approve account balances and bank reconciliation March 2017. Account balances: Business Money Manager £27,921.57 Community a/c £2,658 and Community a/c £0.91. TOTAL £30,579

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- b. It was proposed by VB, seconded by GW and RESOLVED by unanimous vote to Approve payments on finance report dated March 2017:
Bannolds play bark & sand £968+VAT
K & M Lighting Street lighting £952
J Abell Wages £414.57
J Abell Allowance £150
CAPALC annual subs £224
Tree Works Parish owned Year 2 GTS £660+VAT
Parish Assembly costs £17.97
Donation towards fete VHMC £100
Paper £3
Poo bags £6
T & S grounds contractor (2 x cuts) £450
- c. To Approve the Annual Governance Statement 2017 - Section One It was proposed by VB, seconded by JG and RESOLVED by unanimous vote to Approve statement. VB signed. Clerk to forward to Internal Auditor. **Clerk**
- d. To Approve Section Two of the Accounting Statements 2017 It was proposed by VB, seconded by JG and RESOLVED by unanimous vote to Approve Accounting Statements Section Two.
- e. To review Clerks performance/reward item carried. Clerk to forward her review to VB/JG. Members to send feedback to VB/JG **Clerk/
ALL**

170418- 11 TO CONSIDER GENERAL CORRESPONDENCE RECEIVED and ANY OTHER ACTIONS

HMRC: - 18.2.17 - New tax code received for 2017/18

Residents: -

22.2.17 Ford Road burst water mains

24.2.17 Improved street lighting

2.3.17 Fly tipping Ford Road

5.3.17 & 7.3.17 Gates on Ford Road

13.3.17 Trees High Street - Clerk to write to owners to discuss as a matter of duty of care to review trees health. **Clerk**

17.3.17 R of Way (copy)

20.3.17 RoW Footpath Signage from CCC

23.3.17 Garden of Rest Plans - Received from previous Parish Chairmans' family. Copies of burial plots taken. Clerk offered to store at CCC archivists which was declined.

29.3.17 Fly tipping B645/High street Damaged High Street sign &

6.4.17 Fly tipping Ford End

7.4.17 Spring/Weston land

HDC: - 3.3.17 Daniel Buckridge The Royal Oak Public House removal from list of Assets of Community Value, 7.4.17. Wyton & Houghton Neighbourhood Plan. 28.3.17 Jacki Holland Planning training on 19th May 7-9pm.

CAPALC: - 24.2.17 New consultation, 8.3.17 March bulletin

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CCC: - 24.2.17 Karl Brockett criminal damage, 14.3.17 Local projects, 24.3.17 A14 Mobile visitor centre, 7.4.17 Karen Lunn Project Manager B645

Parrish Borrowing: - 3.3.17 & 23.3.17 Borrowing Approval
Pensions regulator: - 1.4.17 Staging date & Compliance duties checker completed by Clerk and confirmation received.

Salix finance: - 14.3.17 & 23.3.17

UK power networks: - 15.3.17 - Clerk to meet tree surgeon.

Cambridgeshire Acre: - 20.3.17 Rural survey response and 5.3.17 Funding news

Littlejohn External Auditors: - 23.3.17 Financial Packs Clerk to complete and publish as required by Accounts and Audit regulations 2015.

Richard Braddick PCSO: - 22.3.17 confirmed that speed watch is restricted to 30mph or less areas.

Cambridgeshire Police and Crime Commissioner: - 10.4.17 Parish Council Conference Friday 15th September 10.30-4pm

Clerk

Clerk

New

Recent survey monkey attracted 24 residents in favour and 3 not in favour to borrow interest free loan to replace parish owned luminaire.

Village of Year deadline application 14.5.17

Clerk attended Parish Conference 'Together we can' for Huntingdonshire Parishes beneficial to learn Mayor responsibilities and Deliverables for this area. Clerk discussed with Planning Dept. improvements for considerations for parishes to observe and requested greater transparency with CIL monies.

Social Media: - Clerk reminded Members following re-circulation of Social media policy in February that members of the public are not contacting the Parish Council by posting on fb or other social media platforms. If a Member feels an item on such platforms are relevant/appropriate the best option is to instruct Clerk to Agenda item who would ensure it providing legal to do so.

- 170418- 12 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT GENERAL MEETING AGENDA.** VB urged Members to consider Councillor areas of responsibilities ahead of the next meeting considering likes/dislikes, strengths/weaknesses. VB outlined following appointment of new Chair at the AGM she would leave the meeting.

The meeting closed at 9.15pm.