

HAIL WESTON PARISH COUNCIL

MINUTES OF THE GENERAL PARISH MEETING OF THE PARISH COUNCIL HELD ON 16th JANUARY 2018 IN HAIL WESTON VILLAGE HALL AT 7.30pm

PRESENT:

T Baker (TB)
J Gooch (JG)
J Sugars (JS)
P Mailer (PM)
R Rowley Smith (RRS)
M Lobo (ML)

IN ATTENDANCE:

The parish meeting commenced at 7.30pm. There were 7 members of the public who attended the meeting.

ACTION

- 180116-1 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Received from Cllr. Pam Wilkie who had prior to the meeting indicated she would be absent due to personal reasons.
CCC Cllr. Ian Gardener and HDC Cllr. Jonathan Gray.
- 180116- 2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM MEMBERS** Received from TB regarding a Disclosable Pecuniary Interest & Personal Interest regarding item 6.2.
- 180116- 3 TO APPROVE and SIGN the MINUTES** It was proposed by JG, seconded by JS and RESOLVED by unanimous vote that the minutes were a true record and TB duly signed minutes from the meeting held on 21st of November 2017.
- 180116- 4 OPEN FORUM and TO RECEIVE COUNCILLOR REPORTS**
The Chair and a Member of the St Nicolas Church Restoration Group outlined and circulated plans relating to Item 6 planning application 17/02698/FUL. The plans reflected enhanced facilities and following questions from the Members of the Council concerning drains, bats and heritage TB thanked both for attending. RRS commented on the well thought out plans and detail of balancing community needs and protecting heritage of building.
- A resident presented detail behind revised plans received by HWPC on 15.1.18. The revised plans referred to as Item 6 planning application Ref.17/02465/HHFUL. Clerk confirmed the plans circulated just prior to the meeting and those presented at the meeting to be correct. A further resident objection letter sent to HWPC and HDC was read out concerning the revised plan. The resident responded to the point raised which concerned the height of the outbuilding.

HAIL WESTON PARISH COUNCIL

ACTION

CCC Cllr. Ian Gardener – forwarded a paper copy of ‘Way 2 Go’ January 2018 also forwarded the link to latest CCC correspondence prior to the meeting: -

https://www.cambridgeshire.gov.uk/council/briefings/cambridgeshire-matters-newsletter-january-2018/?utm_source=Cambridgeshire+Matters+Newsletter+January+2018&utm_campaign=CambMattersJan18&utm_medium=email

TB closed the open forum at 7.45pm there were 5 members of the public that remained at the meeting.

180116- 5 FINANCE

a. It was proposed by PM, seconded by ML and RESOLVED by unanimous vote to Approve account balances and bank reconciliation January 2018. Account balances: Business Money Manager £37,238.74, Community a/c £4,650.66 and Community a/c £0.91. TOTAL £41,889.40.

b. It was proposed by ML, seconded by JS and RESOLVED by unanimous vote to Approve payments on finance report dated January 2018:

J Abell Wages £444.99

SLCC annual subs £100

J Abell £8.76 (£8 dog poo bags, 76p stamp)

Toilet hire ££24/week + £20 del. Serv. charge

ALCC annual subs £30

Clerk

c. To Approve grant funding from Innovate & Cultivate Fund It was proposed by TB, seconded by JG and RESOLVED by unanimous vote to apply for small grant funding from above fund by 1st May 2018 to assist with greater facilities for successful & established neighbourhood café and growth of a Youth Club.

Clerk

TB thanked ML for budget sheet circulated prior to meeting, JA to circulate to all members, following a trial period ML, JG & JA to report back to Members.

Clerk/ML/
JG

180116- 6 TO REVIEW PLANNING APPLICATIONS

1. **Ref.17/02465/HHFUL**. Proposal: Rear extension, proposed front projection to create a new garage, erection of outbuilding and other associated works. Location: 29 High Street, Hail Weston, PE19 5JW. A discussion ensued regard to 3 resident objections, revised plans as received on 15.1.18 and resident objection letter in response to revised plans.

It was proposed by TB, seconded by PM and RESOLVED by unanimous vote to APPROVE application. Two members were opposed to the revised proposal.

HAIL WESTON PARISH COUNCIL

ACTION

2. **Ref. 17/02634/HHFUL** Proposal: Ground floor extension, dwarf wall to front, rebuilding of wall on first floor and other alterations.

It was proposed by ML, seconded by RRS and RESOLVED by unanimous vote to APPROVE application Location: 64 High Street, Hail Weston, St Neots PE19 5JW

3. **Ref: 17/02698/FUL** Proposal: Extension to Church, Repairs and Associated Works Location: St Nicolas Church, High Street, Hail Weston

It was proposed by PM, seconded by ML and RESOLVED by unanimous vote to APPROVE application

Clerk to inform HDC of PC observations.

Clerk

180116-7 TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING

TB Suggested dog fouling issue was still a concern despite poo bags provided. TB to forward an article to include in newsletter, social media platforms and village news.

TB

Trees Ford Road: a resident contacted TB to arrange a meeting on 4.2.18 to inspect - RRS to attend.

RRS

TB received complaint regard to vehicles parked in several areas in Hail Weston making visibility difficult. RRS reminded PC it was an CCC issue and that Highway Code often difficult to enforce but it was agreed to remind residents to aim to observe it. Item carried to next Agenda. TB to reply to resident.

TB

JG to forward monthly checks.

JG

JS amended 'draft' playing field letter circulated prior to meeting. It was proposed by TB, seconded by JG and RESOLVED by unanimous vote to APPROVE this letter clerk to action.

Clerk

180116-8 TO CONSIDER GENERAL CORRESPONDENCE RECEIVED and ANY OTHER ACTIONS

Clerk reported Data Protection training had been attended & useful although currently working through detail. Checklists had identified a couple of areas of concern, clerk to report back on progress. The appointment of a DPO (Data Protection Officer) detail was unclear but further advice was due imminently.

Litter pick date approved as 18.2.18.

Clerk

A resident had phoned to discuss vehicles speeding on Ford Road and TPO's on trees. Item carried to next Agenda.

Clerk

The matter carried from previous meeting regarding signage for B645 'pedestrian notification' to drivers had been progressed and currently with CCC following Clerk applying via privately funded (HWPC) scheme.

HAIL WESTON PARISH COUNCIL

ACTION

Revised draft Cemetery Map completed as the original map adopted had replicated St Nicolas church burial spacing and not that reflecting HWPC Cemetery Regulations for size between plots & headstones. By approving re-routing of the path-way it had improved the figure, although still a reduced number of plots available at 48. It was proposed by TB, seconded by JG and RESOLVED by unanimous vote to APPROVE new siting of pathway. Clerk urged a review of the pricing structure. Item carried to next Agenda.

Clerk

Clerk working with Community Payback team assessment placement forms were in progress.

Clerk circulated to Members prior to the meeting as bound by Terms of Contract that she had taken on an additional part time role. Clerk discussed juggling both roles would be a stretch and whilst HWPC had benefited from flexible & extra hours worked by the Clerk this wasn't sustainable in the future. Clerk suggested that it felt appropriate to see Financial Year End through and would ensure training was provided to a future candidate. A Member encouraged Clerk to reflect on working schedules and report back which she agreed to do.

Clerk

CCC: 28/11/17 Highways report - Bird Lane white lines case closed due to financial restraints

13/12/17 Jo Challis siding out cycle path B645 potential working with HDC - Clerk progressing with authorities.

16/12/17 Winter warmer pack circulated at meeting.

21/12/17 Ford Rd. Locks on flood gates

4/1/18 Innovate & Cultivate fund open day deadline 1 May 18'

Clerk

RESIDENTS: 21/11/17 Potential Parish Member enquiry - Clerk outlined and reminded Members of election process in relation to forthcoming elections.

6/12/17 A1 upgrade document,

19/12 & 20/12/17 3x Resident objection letters regard to proposed planning matter. 1 continued resident objection following revised plans.

3/1/18 Unsuitable for HGV signage query

31/12/18 HWCRCG Thanking PC for siting of signage for church restoration fund

HDC: 5/12/17 Lisa Jablonska Review of Ward arrangements (St Neots) as now within 6 months of Town/Parish elections (3 May 2018) new template for advertising vacancies - Clerk confirmed that Members were due to stand in May not necessary tied for 4-year term, Members encouraged to consider this ahead of date.

4/12/17 planning notification 29 High Street,

18/21/17 Local Plan 2036 consultation from 18.12 – 5/2.18,

HAIL WESTON PARISH COUNCIL

ACTION

21/12/17 planning notification 64 High Street,
3/1/18 Clive Mason HDC flood alerts
5/1/18 Planning notification St Nicolas Church
CAPALC: 21/12/17 Government deferring referendum principles for 3 years,
22/12/17 Data Protection L10-17, **5/1** General Data Protection Regulation dedicated telephone advice line smaller organisations is available for parishes to use – the number is 0303 123 113
3/1/18 Prudential consultation response

PKF-LITTLEJOHN EXTERNAL AUDITORS: **3/12/17** Notification of external auditor appointments **5/1/18** invite to webinar on 23.1.18

SLCC: **18/12/17** domain name gov.uk information

COMMUNITY PAYBACK: **19/12 & 30/12/17** Assessments

UK POWER NETWORKS: **19/12/17** UMC3 Faults reported missing case covers
20/12 report received regard to power to BT Box

SALIX FUNDING: **21/12/17** funding opportunities

POLICE CRIME COMMISSIONER: **12/12/17** Neighbourhood watch newsletter
5/1 & 8/1/18 consultation open to 29.1.18 PCC requires views to increase precept by £12/annum (band D equivalent) claimed an additional 55 police officers.

CAMBRIDGESHIRE & PETERBOROUGH FIRE AUTHORITY
Annual report 16/17 – booklet circulated at meeting.

T & S GROUNDS MAINTENANCE: **13/12/17** Pricing structure static 3rd year running

HM REVENUE CUSTOMS: **20/12/17** VAT 126 move to electronic

GREEN-HEDGE: **4/1/ & 7/1/18** Solar Park - response

180116-9 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT GENERAL MEETING AGENDA As reported

TB closed the meeting at 9.25pm.