

## HAIL WESTON PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH MEETING OF THE PARISH COUNCIL HELD ON 15<sup>th</sup> MAY 2018 IN HAIL WESTON VILLAGE HALL AT 7.30pm

#### PRESENT:

|          |       |
|----------|-------|
| T Baker  | (TB)  |
| J Gooch  | (JG)  |
| J Sugars | (JS)  |
| M Lobo   | (ML)  |
| P Martin | (PJM) |
| J Hubble | (JH)  |

#### IN ATTENDANCE:

The Annual Parish Meeting commenced at 7.30pm. TB welcomed and congratulated new Cllrs. Philip Martin and Jeff Hubble to Hail Weston Parish Council. Also, HDC newly elected Ward Councillor for Great Staughton Darren Tysoe (DT). There was one member of the public, CCC Ian Gardener (IG) and the Clerk who attended the meeting.

#### ACTION

- 180515-1 ELECTION OF CHAIRMAN 2018/19 AND RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE** It was proposed by JG, seconded by ML and RESOLVED to appoint Mr Tony Baker as Chairman. TB stated it was an honour to serve a second year as PC Chairman and second term on PC. TB highlighted the opportunities for all Members of Hail Weston Parish Council to serve the Community in order it was ready for the future reminding Members' of the importance of abiding to Standing Orders and Code of Conduct. TB duly signed the acceptance of Office.

**IG had indicated prior to the meeting that he needed to leave earlier to attend another PC meeting It was approved by all and RESOLVED to move item 6. TB closed the meeting.**

- 180515- 6 OPEN FORUM FOR PUBLIC PARTICIPATION AND RECEIVE COUNCILLOR REPORTS**  
CCC IG thanked HWPC for accommodating the change to sequence of agenda  
**CCC Cllr. Ian Gardener:** -
- LHI 2019/20 applications to be submitted by July 31<sup>st</sup>
- ML challenged IG that the existing 16/17 B645 road improvements had not commenced, no further communication from CCC had been received and concern to potential increases to the project price. ML Sought reassurance that all 3 PC concerns must be raised at the highest level to ascertain a start date & that the PC would not incur additional price increases due to delay beyond the PC's control. IG confirmed he would escalate as a matter of priority.
- CCC relocating from Shire Hall to a 'hub and spoke' arrangement which would result in new premises at

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### ACTION

Alconbury Weald and various other locations across the County. It was hoped this would achieve a 30M saving.

- Library vans to be reviewed to offer greater services.
- Single use plastics recycling scheme to be adopted for road material use.
- Level of pot holes still significant across the County but are slowly getting through the work load. Encouraged all to report using the online portal to capture new ones.
- Local Highways Officer is moving to pastures new Jo Chalis would be our interim LHO.
- Park & Ride moving towards smart energy grids anticipated by end of 2018. Sites to include electric charging points.

TB thanked IG for attending the PC meeting. IG left the meeting.

**TB opened the meeting.**

- 180515- 2 ELECTION OF VICE CHAIRMAN** It was proposed by JS, seconded by JH and RESOLVED to appoint Jill Gooch as Vice Chair.
- 180515- 3 TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE**  
Received from Cllr. P Mailer who had prior to the meeting indicated he would be absent due to personal commitments. All in favour to accept.
- 180515 4 TO ACCEPT DECLARATIONS OF INTERESTS FOR MATTERS ON THE AGENDA**  
None received. Clerk to update dispensation granted for Cllr's J Hubble & P J Martin to vote in precept setting decisions. Clerk to update Members Interests with HDC to reflect changes and update various communication. Clerk reminded all Members of what an 'Interest' constituted. Clerk handed out New Councillor Privacy Notice to all Members.
- 180515- 5 TO APPROVE and SIGN the MINUTES** It was proposed by JS, seconded by JG and RESOLVED by unanimous vote that the minutes were a true record and TB duly signed Minutes from the meeting held on 18th of April 2018.
- 180515- 6 OPEN FORUM FOR PUBLIC PARTICIPATION AND RECEIVE COUNCILLOR REPORTS**  
**HDC Cllr. D Tysoe report attached herewith**
- DT highlighted his intention to represent the Ward at the forthcoming Development Management Committee on the 29.5.18 in relation to the planning application of St Nicolas Church.
  - Forthcoming AGM at District would result in defined responsibilities at District level DT would report in due course.

Clerk

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**ACTION**

TB enquired as to how DT envisaged his future role. DT responded that he would at District Level represent the electorate. He would use his power and Influence with CCC and Police & Crime Commissioner representing those that elected him.

**180515- 7 TO ADOPT GDPR & STANDING ORDERS POLICIES FOR HAIL WESTON PARISH COUNCIL** It was proposed by TB, seconded

by ML and RESOLVED by unanimous vote to approve all 'enhanced' GDPR Policies and Standing Orders except for the Social Media Policy (item carried). TB thanked JS for the input towards the templates that had resulted in enhanced policies. JS to forward Social Media Policy before next meeting. Clerk updated following correspondence received on 15/5/18 regard to GDPR and the DPO *The legislation is due to go for ascent this month and there have been a number of changes regarding the degree of compliance for parish and town councils. It would seem sensible to await the outcome of the actual approved legislation before we make any decisions on the impact of the DPO situation until the final approved legislation is published . This does not warrant a suspension of GDPR activity as the DPO situation will not in any way inhibit councils from completing their data audit or complying with the other parts of the GDPR legislation which broadly follow the existing data protection legislation.*

**JS**

**180515- 8 TO DISCUSS PLANNING APPLICATIONS: -**

a. **Ref: 18/00663/LBC** Proposal: Formation of an increased opening and erection of a single storey rear extension. It was proposed by JS, seconded by JG and RESOLVED by unanimous vote to **Approve** application.

**Clerk**

Clerk to inform HDC by 16.5.18 stating all HWPC material considerations were met. Furthermore, no residential comments received prior to or at meeting.

Location: Brookend Farm 17-19 Ford End, Hail Weston.

b. **Ref. 17/02634/HHFUL** Proposal: **Amendment to** Ground floor extension, dwarf wall to front, rebuilding of wall on first floor and other alterations

Location: 64 High Street, Hail Weston It was proposed by JH, seconded by JS and RESOLVED by unanimous vote to **Approve** application.

**Clerk**

Clerk to inform HDC by 16.5.18 stating all HWPC material considerations were met first time the application was presented. Furthermore, the PC had been unable to clearly identify the reasons for amendment despite the Case Officer highlighting changes to floor space area. No residential comments received prior to or at meeting.

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### ACTION

- c. **Ref: 18/00786/HHFUL** Proposal: Proposed conversion of existing garage to Annexe including raising existing flat roof by 230mm.

Location: 5 Newtown, Hail Weston It was proposed by TB, seconded by JH and RESOLVED by unanimous vote to Approve application.

Clerk to inform HDC by 16.5.18 stating all HWPC material considerations were met. Furthermore, no residential comments received prior to or at meeting.

Clerk

- d. **Ref: 17/02698/FUL** Discuss **representation** to HDC on 29<sup>th</sup> May 2018 St Nicolas Church, Hail Weston It was proposed by JS, seconded by JG and RESOLVED by unanimous vote for TB to represent the community interest in preserving church at the Planning meeting at Huntingdon District Council on 29.5.18.

TB

### 180515- 9 TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR RESPONSIBILITY REPORTS PRIOR TO THE PARISH MEETING

JS outlined the works as carried out by the Community Payback at the playing field was completed with a positive outcome. Clerk to write to Thank Co Ordinator's for all Community Payback support. Clerk to seek quotations for hiring a drum roller to complete path. JS to discuss with DI best way forward with willow tunnel at PF. JG circulated prior to the meeting Checks and RoSPA summary of action points. TB to update Members in July following RoSPA works. Proposed by ML and seconded by TB to spend up to £250 on matters to address the report.

Clerk

Clerk

JS

TB

TB

TB to discuss with a previous Cllr. if they would continue to be Tree Warden in Parish.

### 180515- 10 FINANCE It was proposed by JG, seconded by TB and RESOLVED by unanimous vote to Approve: -

- Playing field hire costs for 2018/19 at £100 for non-residents and £50 for residents/day
- Allotment rents 2018/19 at £20 per half plot and £30 for a full plot. Clerk confirmed all plots taken.
- It was proposed by JG, seconded by TB and RESOLVED by unanimous vote to Approve account balances and bank reconciliation May 2018. Account balances: Business Money Manager £63681.26 Community a/c £2119.48 and Community a/c £0.91. TOTAL £65,801.65. Clerk to transfer £3000 to current account.
- It was proposed by JG, seconded by TB and RESOLVED by unanimous vote to Approve payments on finance report dated May 2018  
Came & Company Insurance **£710.08**  
J Abell Wages £444.99

Clerk

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### ACTION

T & S grounds contractor (2 x cuts) £450

CAPALC membership £230.63

Ridgeons £1115.88

CAPALC Training £70

J Abell £5.99 padlock replace at PF.

e. It was proposed by JG, seconded by TB and RESOLVED by unanimous vote to Approve Bank signatories as TB, JG & ML

Clerk

f. To review Financial strategy ML further tweaking but nearly there and will help shape what the PC undertake.

g. To review Clerk performance & reward **Clerk left the room** on return was asked to minute It had been RESOLVED to Approve annual performance review and award SCP 27 from 1<sup>st</sup> April 2018.

### 180515-11 TO CONSIDER GENERAL CORRESPONDENCE RECEIVED and ANY OTHER ACTIONS

**RESIDENTS: -**

**12/4/18 iPad warranty (Defibrillator), 17 & 19/4/18 Highways England Response**

**2/5/18 V Hall booking August 3/5/18 Defibrillator signs a discussion ensued following approach from Crime & Safety Group about potentially highlighting Defibrillators in the village. The signs potentially financed by CLP. The Crime & Safety Group to confirm.**

**HDC: - 23/4/18 Planning proposal 27/4/18 Planning Dept. amendment to 64 High Street**

**CAPALC: - 24.4.18 GDPR statement from NALC, 25.4.18 End of Year update April, 26.4.18 CAPALC pay scale, 27/4/18 CAPALC training Two Councillors booked. Clerk to forward confirmation.**

Clerk

**SLCC:- VAT return changes 126**

**DULOE PARISH COUNCIL:- GDPR**

Clerk had been told by Chair to St Nicolas Church Restoration Group that a bus would be leaving the village on 29/5/18 for those wishing to support at the meeting at Huntingdon District Council.

Clerk to draft Newsletter and circulate before next meeting.

Clerk

### 180515-12 TO REVIEW PARISH ASSEMBLY RESIDENT COMMENTS Item carried. Clerk to agenda.

### 180515-13 TO ACCEPT NOTICES & MATTERS FOR THE NEXT AGENDA

*Please note that no decision can lawfully be made under this item LGA 1972 s.12 10 (2)b states business must be specified.*

Allotments, Councillor responsibilities, Social Media Policy, LHI, Assembly comments & Financial strategy.

Clerk

**The meeting closed at 9.40pm.**

# HAIL WESTON PARISH COUNCIL

## Great Staughton Ward Report May 2018

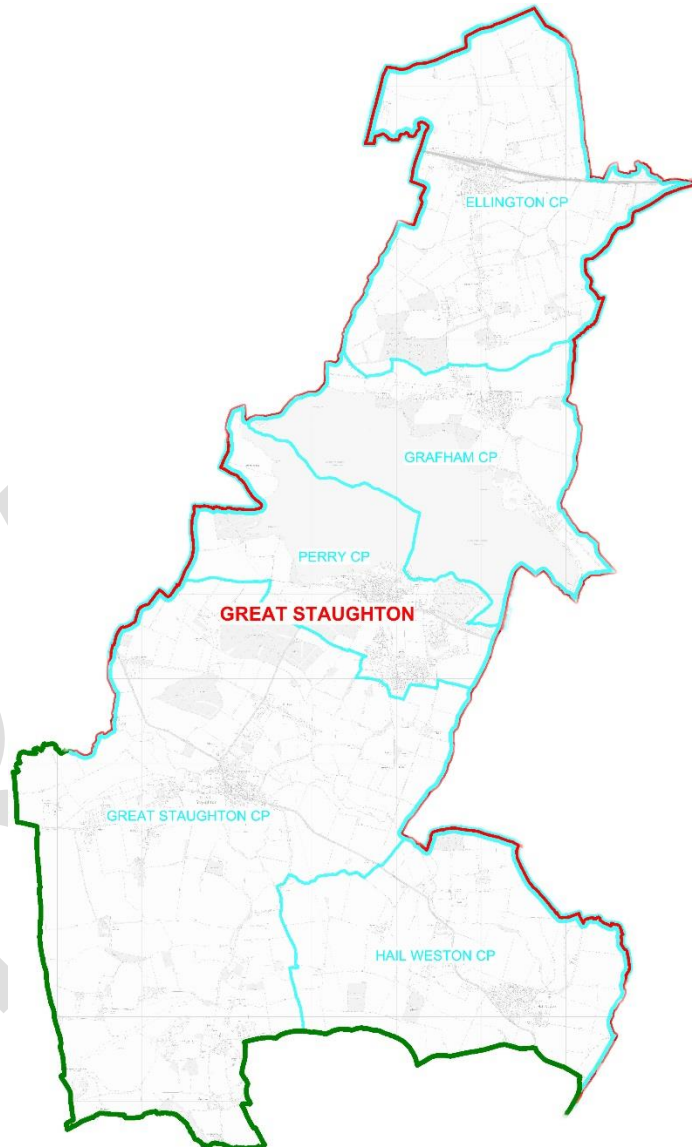
### Elections

District Council elections took place on 3rd May, with all 52 seats across Huntingdonshire being contested. Great Staughton is a new Ward made up of 5 parishes: Great Staughton, Hail Weston, Perry, Grafham and Ellington. Previously these 5 villages were in 3 different Council Wards. The changes were brought about as a result of Boundary Commission recommendations. Here is a map of the new boundaries:

These all-out elections were the first for 15 years as previously elections were held in thirds. The turnout in local elections is generally lower than for a General Election, but Great Staughton Ward had the highest turnout of all 52 Wards, of 45%. Thank you to residents for turnout out in such high numbers. The lowest turnout across the District was 24% and the average was around 33%.

I am pleased to say that I was elected to represent Great Staughton Ward for the next 4 years. Thank you for giving me your support.

The results of the election are below:



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## DECLARATION OF RESULT OF POLL

Huntingdonshire District Council

### Election of a District Councillor for

Great Staughton  
on Thursday 3 May 2018

I, Joanne Lancaster, being the Returning Officer at the above election, do hereby give notice that the number of votes recorded for each Candidate at the said election is as follows:

| Name of Candidate  | Description (if any)             | Number of Votes* |
|--|----------------------------------|------------------|
| FARNDEN, Nicholas Charles<br>commonly known as FARNDEN, Nick | Liberal Democrat                 | 440              |
| TYSOE, Darren Marcus   | The Conservative Party Candidate | 741 Elected      |

\* If elected the word 'Elected' appears against the number of votes.

| The number of ballot papers rejected was as follows:    | Number of ballot papers |
|---|-------------------------|
| A want of an official mark                              | 0                       |
| B voting for more Candidates than voter was entitled to | 4                       |
| C writing or mark by which voter could be identified    | 0                       |
| D being unmarked or wholly void for uncertainty         | 10                      |
| E rejected in part                                      | 0                       |
| Total   | 14                      |

Vacant Seats: 1

Electorate: 2668

Ballot Papers Issued: 1195

Turnout: 44.79%

And I do hereby declare that, Darren Marcus Tysoe is duly elected.

The elections resulted in some changes to the political composition of the District Council, though with 30 seats, the Conservative Group maintains control of the Council with a majority of 8.

#### Contact

I will maintain regular contact with all 5 parishes by attending Parish Councils, local events, and holding surgeries. I am also contactable on Facebook, twitter email, and telephone. Living locally, in the Ward, I can always visit too. I will use the village newsletters and Facebook to inform residents of what I am doing and make sure I spend some time each month in each Ward.

I am looking forward to being your District Council representative and doing whatever I can to support you with local council issues. I am picking up issues and as I have updates I will report on progress being made.

Councillor Darren Tysoe  
Great Staughton Ward Member  
Huntingdonshire District Council  
Follow me on Twitter @darrentysoe and twitter.com/darrentysoe  
Receive my updates on Facebook - [www.facebook.com/cllrdmtysoe](http://www.facebook.com/cllrdmtysoe)  
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