

HAIL WESTON PARISH COUNCIL

MINUTES OF THE PARISH MEETING OF THE PARISH COUNCIL HELD ON 21st AUGUST 2018 IN ST NICOLAS CHURCH AT 7.30pm

PRESENT:

T Baker (TB) Chair
J Gooch (JG)
J Sugars (JS)
M Lobo (ML)
P Martin (PJM)
J Hubble (JH)
P Mailer (PM)

N Farnden (NF) joined the meeting following Item 1.

IN ATTENDANCE:

The Parish Meeting commenced at 7.35pm. CCC Ward Cllr. Ian Gardener (IG) attended the meeting. There were two members of the public who were in attendance. The Clerk also attended the meeting.

ACTION

- TB opened the meeting. At 7.35pm TB duly handed the meeting to JG, Vice Chair and left the meeting, as indicated in last PC Meeting and subsequent resignation.**
- 180821-1 TO CO-OPT COUNCILLOR VACANCY** It was proposed by ML, seconded by JH and RESOLVED to co-opt Nick Farnden who then joined the meeting. NF signed the Members Declaration of Office and was presented with Members' Interest forms for completion. **NF**
- 180821-2 TO APPOINT CHAIRMAN** It was proposed by PJM, seconded by ML and RESOLVED to carry this item to the next agenda to allow Councillors time to reflect on the two candidates presented whom had expressed interest in carrying out the responsibility of the role of Chair. **All**
- 180821-3 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
HDC Ward Cllr. Darren Tysoe (DT).
- 180821-4 TO ACCEPT DECLARATIONS OF INTERESTS FOR MATTERS ON THE AGENDA** None received.
- 180821-5 TO APPROVE and SIGN the MINUTES** It was proposed by JS, seconded by JG and RESOLVED by unanimous vote that the minutes were a true record and JG duly signed Minutes from the meeting held on 17th of July 2018.
- 180821-6 OPEN FORUM FOR PUBLIC PARTICIPATION AND RECEIVE COUNCILLOR REPORTS**
CCC Cllr. IG -
- Purchase of second road repair machine which it was hoped would place CCC in a better place this coming winter and help

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ACTION

improve backlog of pot holes, significant progress achieved with 7,000 pot holes repaired to date. In order to keep our roads maintained CCC rely on people to help by reporting faults using their online tool: -

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/>

- LHI panel presentations likely to be 10th & 13th of December due to increase in applications. IG outlined LHI process following ML's question. IG would keep HWPC informed given our LHI request was to seek appropriate solutions with Highways Officers.
- St Neots Master Plan was in progress IG would inform HWPC of relevant updates. The plan if successful had potential to be rolled out across County. The plan was looking at transport, education, housing, jobs and more and was made up with representation from CCC, HDC & ST Neots Town Council.

JG thanked IG for attending.

A resident outlined and shared plans for an imminent planning application in Newtown which was yet to be validated by HDC. Resident outlined heritage, design features and environmental considerations that had been considered in getting the plans completed. Cllr's enquired regarding proposed materials, time frame & construction.

JG Closed the Open Forum.

180821-7

TO DISCUSS PLANNING

a. Proposal: Reference: 18/01585/HHFUL
Single storey extension and alterations following removal of conservatory. Site Address: 4 Green Lane, Hail Weston, St Neots It was proposed by JG, seconded by PJM and RESOLVED by unanimous vote to APPROVE application. Clerk to inform HDC citing all HWPC material considerations met and no resident comments received prior to or at the PC meeting.

Clerk

180821-8

FINANCE

- a. It was proposed by JG, seconded by PJM and RESOLVED by unanimous vote to Approve account balances and bank reconciliation August 2018. Account balances: Business Money Manager £57,688.17 Community a/c £3,831 and Community a/c £0.91. TOTAL £61,520.08.
- b. It was proposed by JG, seconded by PJM and RESOLVED by unanimous vote to Approve payments on finance report dated August 2018:
J Abell Wages £498.42
T & S grounds contractor (2 x cuts) £450

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ACTION

Urban & Rural Trees (Yr 3 works & incl. removal of tree) £495.00
Anchor pegs (playing field) £49.00
dog poo bags & dispenser £20.47
Sign Auckland £50.00 (inc. fitting to cemetery gates)
Smooth Creative (Domaine & Website hosting) £192.00
Wave (£19.43 water allotments £11.31 PF) £30.74
K & M Lighting Maintenance (AMC) £123.25
Cllr. Email addresses £25.00

Clerk

- c. It was proposed by PM, seconded by PJM and RESOLVED by unanimous vote that Cllr's & Clerk to have one email account councillors@hailweston.org.uk outwardly facing and clerk@hailweston.org.uk. Internal PC emails to be set up by ALL dedicated to PC use only.
ML to circulate budget sheet following confirmation of end dates to loans.

Clerk

ML

180821-9 TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING AND COUNCILLOR MEETINGS ATTENDED

It was proposed by PJM, seconded by NF and RESOLVED by unanimous vote that tree T3448 Blackthorn as outlined by Arboricultural Solutions Inspection Report to be removed as opposed to cut back as raised with contractor. Clerk to seek quotations for 12 tree guards to protect saplings following damage to existing ones. PJM circulated Health & Safety checks prior to the meeting.

Clerk

JG thanked JH & PJM for installation of newly refurbished bench by the BT Kiosk. Also, thanks to be recorded to the family for refurbishing. Clerk confirmed all benches were included in asset register and any new benches donated could be managed with form as previously circulated by JS.

JH agreed to help with repair to matting under bird swing. Clerk to liaise with JH regarding delivery of mulch.

JH/Clerk

180821-10 TO CONSIDER CLERK REPORT and GENERAL CORRESPONDENCE RECEIVED INCLUDING PARISH ASSEMBLY COMMENTS

CCC: 20 & 25/07/18 Emergency Ford Rd. closures.

26/07/18 LHI Application acknowledgment – IG confirmed he would inform PC of any updates to the process of HW application.

27/08/18 CCC Newsletter survey - Clerk completed.

RESIDENTS: 20/7/18 allotment – placed on waiting list, would be happy with smaller plot.

20/07/18 Green Lane – consideration of Green Lane becoming a one way.

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ACTION

20/07/18 Garden of Rest compliments regarding peaceful setting.
23/07/18 farmer – responded swiftly to request of B645 hedge reduction farmer requested PC prompt in a couple of years. **Clerk**
28/07/18 allotment – placed on waiting list.
02/08/18 FOI request – Clerk responded to request of information from news reporter. Date base to updated. **Clerk**
12/8/18 Neighbourhood Planning – Dissertation – Clerk to action. **Clerk**

CAMBS ACRE: 31/07/18 AGM on 25/09/18 Landbeach 2-5pm
01/08/18 Stakeholder Group Meeting Horningsea 6-8.30pm

CAPALC: 13/8/18 CAPALC AGM on 11/10 @ 7pm Cottenham
15/8/18 CAPALC August Bulletin & FOI

Clerk had cleared out book overstocks in the BT Kiosk.

Clerk sought clarity on the requirement for weed spray pathway for playing field. All in favour for Clerk to seek further quotes. **Clerk**

Clerk would circulate template for use by all for questions for Mark Deas, from Cambs. Acre prior to next PC meeting. **Clerk**

Clerk updated on quotations for speed signs & was requested to circulate information. IG suggested some PC's have utilised LHI applications for this purchase. **Clerk**

Clerk had received a positive response from Innovate & Cultivate funders in relation to potential of applying for grant funding for a youth provision in which led by Church it appeared providing 'all welcome' funding could be sought.

Clerk highlighted following TB's departure that JG was current and only bank signatory. It was proposed by PM, seconded by PJM and RESOLVED by unanimous vote to add NF as third signatory. (ML approved already). **Clerk**

Clerk had received response from resident regard expert to G of Rest specifically adding colour, all could be achieved with significant preparations, maintenance & further cost to make this work also meadow maintenance shared with PC as circulated by Clerk.

180821-11 **TO ACCEPT NOTICES & MATTERS FOR THE NEXT AGENDA** *Please note that no decision can lawfully be made under this item LGA 1972 s.12 10 (2)b states business must be specified.*
Appointment of Chair, Allotments and Neighbourhood Plan questions. **Clerk**
The meeting closed at 9.20pm.