

HAIL WESTON PARISH COUNCIL

MINUTES OF THE PARISH MEETING OF THE PARISH COUNCIL HELD ON 18th SEPTEMBER 2018 IN HAIL WESTON VILLAGE HALL AT 7.30pm

PRESENT:

J Gooch	(JG) Chair
J Sugars	(JS)
M Lobo	(ML)
P Martin	(PJM)
J Hubble	(JH)
P Mailer	(PM)
N Farnden	(NF)

IN ATTENDANCE:

The Parish Meeting commenced at 7.30pm. CCC Ward Cllr. Ian Gardener (IG) attended the meeting. There were no members of the public who were in attendance. The Clerk also attended the meeting. Mark Deas attended the meeting at 7.40pm and left at 8.30pm.

ACTION

180918-1 OPEN FORUM TO RECEIVE COUNCILLOR REPORTS and MARK DEAS from CAMBS ACRE TO DISCUSS NEIGHBOURHOOD PLANS

CCC Ward Cllr. Ian Gardener – Local Highways Officer (LHO) now appointed and was due to start imminently. Cllr. JH outlined email to Jo Challis and Ian Gardener regarding state of Ford Rd. and footpath along High Street towards B645. Clerk confirmed response from CCC had suggested the newly appointed LHO would investigate on appointment. CCC launching a new Fostering Campaign. Libraries were being considered to complete some health checks. Oxford – Cambridge train route proposal being considered more favourable was Bedford Via Sandy & Foxton as opposed to the Cambourne route although awaiting further confirmation.

Clerk/JH

Mark Deas from CAMBS Acre delivered an insightful presentation to help Hail Weston Parish Council (HWPC) understand if a Neighbourhood Plan (NP) is to be pursued.

Mark outlined support available throughout the NP process (minimum 2 years) from the various stakeholders involved, decisions to be made, 'Basic Conditions' required, Local Plan 2036, project & NP timescales, Community Plans vs. NP's, financial expenditure and opportunities for grant funding.

Three considerations for HWPC were summarised as:

Does HWPC have a dissatisfaction with planning Authority/Local Plan 2036? Would HWPC benefit from any potential development CIL monies of 25%? (15% presently) Do HWPC wish to shape level of future

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ACTION

development in Hail Weston Parish and thus developing a statutory Planning Document for HDC and resident usage.

Resources were plentiful and circulated prior to the meeting and following it to all HWPC Members from CAMBS ACRE. Clerk was requested to Agenda for next meeting following reflection.

- 180918-2 TO APPOINT CHAIRMAN** Following discussion It was proposed by PJM, seconded by PM and RESOLVED to appoint Cllr. Jill Gooch of the two presented candidates. It was proposed by PJM and seconded by PM and resolved to appoint Cllr. Nick Farnden as Vice Chairman.
- 180918-3 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
HDC Ward Cllr. Darren Tysoe -Clash with a HDC meeting.
- 180918-4 TO ACCEPT DECLARATIONS OF INTERESTS FOR MATTERS ON THE AGENDA** Cllr. NF who declared Disclosable Personal Interest relating to Item 6.
- 180918-5 TO APPROVE and SIGN the MINUTES** It was proposed by PJM, seconded by ML and RESOLVED by unanimous vote that the minutes were a true record and JG duly signed Minutes from the meeting held on 21st of August 2018.
- 180918-6 TO DISCUSS PLANNING**
a. APPLICATION REF. 18/01550/HHFUL single storey rear extension 57 Orchard Close, Hail Weston, St Neots PE19 5LF
It was proposed by PJM, seconded by JG and RESOLVED by unanimous vote to APPROVE application. Clerk to inform HDC citing all HWPC material considerations met and no resident comments received prior to or at the PC meeting. Clerk
- 180918-7 FINANCE**
a. It was proposed by PJM, seconded by NF and RESOLVED by unanimous vote to approve account balances and bank reconciliation September 2018. Account balances: Business Money Manager £54,688 Community a/c £2,577 and Community a/c £0.91. TOTAL £57,266.
b. It was proposed by PJM, seconded by NF and RESOLVED by unanimous vote to Approve **BACS** payments on finance report dated September 2018:
J Abell Wages £398.74 (HMRC £99.68)
T & S grounds contractor (2 x cuts) £450
Dobsons Weed Spray playing field £244.50
Littlejohn External Auditor £240.00 Clerk

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180918-8	TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CORRESPONDENCE and CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING	
	PJM – Health & safety report highlighted: damaged chain casing for zip wire. Clerk had replacement part & would speak to a resident who may be able to assist with upgrade. Also, brambles in Garden of Rest. Clerk to seek quotes for removal. Removal of damaged bench by small play area and refurbishment of benches carried. Tree guards as requested at last PC meeting had been deemed not appropriate. An alternative location for a decorative tree guard/Oak tree, awarded by HDC had been suggested.	Clerk Clerk
	CCC had accepted a quotation to cut back ‘mature trees’ only along Ford Rd. to recommended height and width.	
	Trees along High Street opposite Pound Close problematic with vehicles avoiding and venturing into road to avoid obstructing vegetation. Tree by BT hub along verge looking poorly. Clerk to seek advice from CCC and landowner.	Clerk
	PM had removed weeds at the playing field and wished to plant spring bulbs. A working party to be arranged for planting on weekend of 30/9. Vegetation by footpath and Village Hall entrance problematic PM to discuss with land owner & Clerk to contact also.	PM
	ML prior to the meeting had circulated updated budget sheet advising all Members to reflect on anticipated spends and consider within own areas of responsibilities if costs were reflective of needs and also contingency fund amounts. ML to complete bank signatory form & return to Clerk.	ML
	NF raised condition of an Unadopted Road. Clerk to re confirm PC Powers & Duties in this situation.	Clerk
	JH emailed Jo Challis copying Ward CCC to highlight concern relating Ford End and surface of footpath from Newtown to B645.	
	JS Email Addresses to be confirmed once Cllr’s had set up so Clerk could update contact us page. Newsletter content to be forwarded to JS.	ALL
	CCC: 23/08/18 Traffic management course	
	31/08/18 Ford Road response to email	
	10/09/18 Changes to invoicing	
	10/09/18 CCC Lighting request – Clerk completed.	
	RESIDENTS:	
	22/08/18 PC response to Morelock speed sign	
	25/08/18 Allotment x 5 - two residents previously on waiting list had been offered half of vacant plot and had accepted this.	Clerk
	01/09/18 Notification of tree & playing field access – Clerk contacted resident to notify of tree removal and access letter.	
	10/08/18 Grass cutting tender – A resident had contacted HWPC with quotation, Clerk to carry once the Tenders had been received.	Clerk

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HDC: 23/08/18 PC Membership changes
24/08/18 Extension for planning response

AUDITORS: 01/09/18 & 06/09/18 Littlejohn – Completed & Signed.
Clerk to advertise as outlined by regulation requirement.

Clerk

CAPALC: 10/09/18 Revised Cllr. Training dates. GDPR Clerk
recommended look at new financial year.

Clerk

HOME START: 29/08/18 Request for volunteers 2-3 hrs per week

GOVERNMENT EVENTS: 06/09/18 Preventing children & young people
from radicalisation

JH & Clerk had repaired matting under bird swing and raked new mulch.

Timebank - Clerk to respond positively to supporting funding application
with Great Staughton.

Clerk

Clerk had received response from a contractor (awaiting quotation) for
adding colour to the Garden of Rest. It was anticipated planting a 'plug'
plant in October may be the best way to achieve greater colour.

180918-9

TO ACCEPT NOTICES & MATTERS FOR THE NEXT AGENDA

Neighbourhood Plan, Green Lane & Finance.
Cllr. PJM gave his Apologies for the next meeting.

The meeting closed at 9.30pm.