

HAIL WESTON PARISH COUNCIL

MINUTES OF THE PARISH MEETING OF THE PARISH COUNCIL HELD ON 16th APRIL 2019 IN HAIL WESTON VILLAGE HALL AT 7.30pm

PRESENT:

J Gooch (JG) Chair
N Farnden (NF)
J Hubble (JH)
P Martin (PJM)

IN ATTENDANCE:

The Parish Meeting commenced at 7.35pm. There were no members of the public in attendance. The Clerk attended the meeting.

ACTION

- 190416-1 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** CCC Ward Cllr. Ian Gardener, HDC Ward Cllr. D Tysoe, J Sugars (JS) and M Lobo (ML) circulated apologies before the PC meeting.
- 190416-2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM MEMBERS** None
- 190416-3 TO APPROVE and SIGN the MINUTES** It was proposed by PJM, seconded by JH and RESOLVED by unanimous vote that the minutes were a true record and JG duly signed Minutes from the meeting held on 19th of February 2019.
- 190416-4 OPEN FORUM and TO RECEIVE COUNCILLOR REPORTS** - None
- 190416-5 FINANCE**
- a. It was proposed by JH, seconded by JG and RESOLVED by unanimous vote to approve account balances and bank reconciliation March 2019, End of Year Accounts and Internal Audit. Account balances: Business Money Manager £46,087 Community a/c £3,983.52 and Community a/c £0.91. TOTAL £50,071.66. NF sought clarity on Total balances as a formula appeared to be incorrect.
 - b. It was proposed by PJM, seconded by NF and RESOLVED by unanimous vote to Approve **BACS** payments on finance report dated April 2019:
T & S Groundsman £450.00
J Abell Wages £398.74 (HMRC £99.68)
Cams. Acre £57.00 Annual Subscription
Dobson Weed Spray PF £325.00
Internal Auditor £180.00
 - c. It was proposed by JH, seconded by PJM and RESOLVED by unanimous vote to Approve the Annual Governance Statement 2019 - **Section One** stating that there is sound system of internal control, including arrangements for the preparation of the Accounting Statements.
 - d. It was proposed by JH, seconded by PJM and RESOLVED by

Clerk

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		ACTION
	<p>unanimous vote to Approve Section Two of the Accounting Statements 2019 as presented by the Clerk. It was unanimously approved to request a limited assurance review from the external auditor. Clerk to seek PWLB early redemption figure.</p> <p>e. It was proposed by JG, seconded by JH and RESOLVED by unanimous vote to Approve to sign Deed of Community Benefit.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
190416-6	<p>TO CONSIDER PARISH ASSEMBLY discussion ensued regarding Village hall lease and next steps. Clerk to clarify response from Cambs. Acre. It was Approved to write to Police & Crime Commissioner to reflect support for St Neots Police Station. Clerk to liaise with farmer regard to fencing stored in barn.</p>	<p>Clerk</p> <p>Clerk</p>
190416-7	<p>TO CONSIDER SHIRES SECURITY PARTNERSHIP DOCUMENTS A discussion ensued about the presentation and costs, the matter was carried until the next PC Meeting.</p>	<p>Clerk</p>
190416-8	<p>TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING</p> <p>PJM Circulated Health & Safety Checks prior to meeting, PJM agreed with JH to inspect gravestone in Garden of Rest and nominate suitable tree to erect tree guard issued in 2013.</p> <p>The PC thanked TB for installing replacement posters & dog bag dispensers for use, including an increase of locations where bags were available. It was reported that dog fouling 'appeared' to have increased. Clerk to request surveillance from HDC again to assist. Clerk to order new street sign for Pound Close.</p> <p>JH & Clerk to meet LHI Project Manager to discuss requirements, Clerk to suggest dates.</p> <p>NF to liaise with Clerk regard to replacement RoW signage. Clerk to report to CCC RoW Officer. Also, RoW's via National RoW campaign.</p>	<p>PJM/JH</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
190416-9	<p>TO CONSIDER ALLOTMENTS It was proposed by JH, seconded by PJM and RESOLVED by unanimous vote to conduct an inspection of allotments and plan of works to be identified and presented.</p>	<p>JH/PJM</p>
190416-10	<p>TO CONSIDER CLERK REPORT, PLANNING UPDATES and GENERAL CORRESPONDENCE RECEIVED</p> <p>Planning Update:</p> <p><u>Change of use from agricultural building to 1 dwelling</u> Agricultural Building West of Wood Farm Kimbolton Road Hail Weston Ref. No: 19/00602/PMBPA Received: Wed 20 Mar 2019 - In progress</p> <p><u>Amendment to 18/01585/HHFUL - Proposed corner window replaced with single high-level window. Proposed external door relocated to different elevation.</u> Green Lane, Hail Weston, St Neots PE19 5JZ</p>	

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ACTION

Ref. No: 19/00604/NMA. Received: Tue 19 Mar 2019 Status - Approved
Irrigation reservoir Land Adjacent A1 And Kimbolton Road Hail Weston
Ref. No: 19/00006/AGDET. Received: Wed 02 Jan 2019 Status -Unknown

CCC: 15/2/19 Flood Risk & Biodiversity team

21/02/19 Highways Faults as reported in Hail Weston Clerk reported all not considered urgent.

26/02/19 Zaria Bettles - RoW Officer – RoW Signage to replace existing is CCC funded, new signage LHI or PFHI - Clerk to liaise.

Clerk

28/02/19 Local validation List consultation 2019

05/03/19 Alan Ackroyd - Temporary suspension & Accessions of records

12/03/19 LHI Bid 2019/20 Hail Weston Successful - funding from 01/04/19

21/03/19 Steve Alexander - longer term solution required for Ford End possible LHI - Clerk to mention to PM.

25/03/19 Dennis Vacher – Salt for highway bins x2

01/04/19 Karen Lunn PM LHI 2019/20 request for meeting – Clerk to organise dates

Clerk

01/04/19 Highways Service survey at

<https://www.smartsurvey.co.uk/s/N3UFW/> Street Lighting Service survey at <https://www.smartsurvey.co.uk/s/BO6ZG/> The deadline for completing both surveys is 31 May 2019.

02/04/19 NEW street Lighting Attachments Policy As of 1 April, if you would like to attach any item to a County Council street light (such as a hanging basket, festive lighting, advertising banners, CCTV cameras or public transport information, etc), you will need to apply for an attachment licence online

02/04/19 Ford End – Dragon Patcher repair carried out

09/04/19 Stronger for longer campaign commenced Oct. 18, phase 2 launched

RESIDENTS: 20/03/19 Village Hall/CCTV

29/03/19 Help for planting daffodils, donation for Autumn 19' to replace entrance to village – Clerk to respond to resident thanking for contribution.

Clerk

29/03/19 Request for land – Microgreens Baby leaf & Edible Flowers – Clerk to respond

Clerk

VHMC: 31/03/19 Grant funding information

CAPALC: 13/03/19 Bulletin

19/03/19: Chief Executive Bulletin 08/05/2020 (75 years ago peace after 6 years of war International celebration of peace)

26/03/19 New Code of Audit Practice

STAPLOE & DULOE PC: 14/03/19 Refusal of proposed changes to Deed

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ACTION

GREAT STAUGHTON PC: 03/04/19 HWPC to review Time bank – Clerk to seek further financial information and arrange meeting with GSPC.

Clerk

TILBROOK PC: 25/03/19 SLA & Tender advice

CAMBS. ACRE: 25/03/19 Annual Survey of Council Clerks & Councillors
01/04/19 Village Hall advice

AGAR: 28/3/19 External Auditor update & Instructions AGAR publication requirements

INTELLIGENT ALTERNATIVES: 05/03/19 David Francetti Community Benefit Hail Weston Deed Update

11/03/19 Roy Amner confirming offer of £8700 as Community Benefit

29/03/19 David Francetti Community Benefit

RAMBLERS: 05/03/19 Confirmation of RoW use it or lose it campaign – Clerk to 'report it'

Clerk

PCSO: 26/03/19 response to SSP

04/04/19 Police & Crime Commissioner – additional PCSO funding 19k-23K although currently not supporting this approach

INTERNAL AUDITOR: 02/04/19 update

RoSPA: 31/03/19 Play inspection due 04/19

SLCC: 27/03/19 Asset of CV & Councillor details proposal to no longer required at Elections, Public Life document & London Bridge event

05/04/19 Governance & Accountability Smaller Authorities published

SHIRES SECURITY PARTNERSHIP: 24/03/19 Derek Suckling – Proposal & Q & A

LOCAL COUNCIL INSURANCE: 26/03/19 Guidance for insurance for village fete event Clerk circulated PC Insurance response to JG to present to VHMC. **JG**

HEARING LOSS: 31/03/19 Amanda Morgan - Request to publish Information Clerk to include on website

Clerk

190416-11 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT MEETING AGENDA. Shires Security Partnership – Parish Annual Meeting on 21st May 2019.

The meeting closed at 9.30pm.