

HAIL WESTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 21st MAY 2019 IN HAIL WESTON VILLAGE HALL AT 7.30pm

PRESENT:

J Gooch	(JG) Chair
N Farnden	(NF)
J Sugars	(JS)
M Lobo	(ML)
J Hubble	(JH)
P Mailer	(PM)
P Martin	(PJM)

IN ATTENDANCE:

CCC Ward Cllr. Ian Gardener. There were no members of the public in attendance. The Clerk attended the meeting. The Parish Meeting commenced at 7.30pm

ACTION

- 190521-1 ELECTION OF CHAIRMAN 2019/20 AND RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE** It was proposed by NF, seconded by PJM and RESOLVED by unanimous vote to appoint JG, who signed the declaration of office.
- 190521-2 ELECTION OF VICE CHAIRMAN** It was proposed by PJM, seconded by PM and RESOLVED by unanimous vote to appoint NF.
- 190521-3 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** HDC Ward Cllr. D Tysoe circulated apologies before the PC meeting.
- 190521-4 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM MEMBERS**
None.
To Review HWPC Membership Dispensations It was RESOLVED by unanimous vote for all members to receive dispensations for precept setting and financial decisions from 'Community Benefit' monies. Allotment dispensations to be also recorded for appropriate Members.
- 190521-5 TO APPROVE and SIGN the MINUTES** It was proposed by JG, seconded by NF and RESOLVED by unanimous vote that the minutes were a true record and JG duly signed Minutes from the meeting held on 16th of April 2019. **Clerk**
- 190521-6 OPEN FORUM and TO RECEIVE COUNCILLOR REPORTS - CCC Ward Cllr. Ian Gardener** reported his portfolio for the forthcoming year as highways & infrastructure, planning & pension committees. Responsibilities also with St Neots Master Plan and Huntingdonshire Growth Plan.
Brookgate had been successful in leasing Shire Hall for 30-40 years. Subject to planning approval, they were hoping to develop it into a hotel.
LHI applications invited by July 2019. The upper limit for CCC contribution had been increased to £15,000 and minimum Town & Parish Council contribution remains at 10%.
New rules regarding disposing of commercial waste at CCC sites, details to be confirmed.

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ACTION

HACT licence to be tendered. The 150 service from Tilbrook – St Neots is currently part of this tender. IT was anticipated other HACT services would continue. JG thanked IG for his attendance and advance of his offer of support with Hail Weston highways issues. Clerk to forward on current highway issues.

Clerk

190521-7

FINANCE

- a. It was proposed by JG seconded by ML and RESOLVED by unanimous vote to approve account balances and bank reconciliation April 2019, Account balances: Business Money Manager £75,339 Community a/c £2,769 and Community a/c £0.91. TOTAL **£78,102.**
- b. It was proposed by ML, seconded by PJM and RESOLVED by unanimous vote to Approve **BACS** payments on finance report dated May 2019:
 - T & S Groundsman £450.00
 - JA Wages £398.74 (HMRC £99.68)
 - CAPALC £237 annual Subscription (inc. £25 GDPR) £280.16
 - Dobson Weed Spray PF £325.00
 - Wave allotments & playing field £33.07
 - CCC Lighting £174.86
 - Came & Company Insurance annual £751.56
 - RG Services Playing field £195
 - Bannolds play sand £76/tonne & bark £62.46 ToT - £647.57
 - CC Tree works £380
 - RoSPA £136.80
- c. It was RESOLVED by unanimous vote that playing field hire costs 2019/20 charge as £100 non-residents £50 residents/day.
- d. It was RESOLVED by unanimous vote to keep allotment rents for 2019/20 as £20 for half and £30 for full plots.
- e. It was RESOLVED by unanimous vote that ML, JG & NF to act as Bank signatories for HWPC.
- f. It was RESOLVED by unanimous vote to keep PWLB.
- g. It was RESOLVED by unanimous to approve Risk review and to Came & Company Insurance quotation for 2019/2020.
- h. It was RESOLVED by unanimous vote to carry Clerk performance & reward review. All Members to forward Clerk development objectives to JG. NF to pursue pension situation gaining clarity of opt out option.
- i. It was RESOLVED by unanimous vote to keep current Cemetery charges for 2019/2020.

Clerk

NF

190521-8

TO DISCUSS PLANNING APPLICATIONS

- a. **APPLICATION REF. 19/00644/HHFUL** Proposed single storey rear extension 23 High Street Hail Weston St Neots PE19 5JW. It was proposed by JG, seconded by NF and RESOLVED by unanimous vote to approve application. Clerk to inform HDC of PC observations.

Clerk

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ACTION

- 190521-9** **TO CONSIDER SHIRES SECURITY PARTNERSHIP DOCUMENTS** It was RESOLVED by unanimous vote to provide no financial contribution from the PC and to communicate the proposal to residents via forthcoming newsletter. **Clerk**
- 190521-10** **TO DISCUSS ITEMS REQUIRING ACTION RESULTING FROM CIRCULATION OF COUNCILLOR REPORTS PRIOR TO THE PARISH MEETING** RoSPA report circulated to Members before the meeting. JH had completed many of the smaller tasks. PM and volunteers had completed tidy of the flower beds. Clerk waiting for quotations for bigger items. No items were assessed as urgent. Allotment Report circulated to Clerk as assessed by PJM & JH. Clerk awaiting quotations for removal of brambles and reinstatement of fence. PJM Circulated Health & Safety Checks prior to meeting, discussed priorities as Garden of Rest: to clear long grass, weeds & tree by gravestone and upkeep of timber structures at playing field. Clerk halted planting of meadow flowers at Garden of Rest. Tree guard to be erected in a temporary position. PM requested grass cutter strim between beds & around the sand pit. JH reported Highways issues for follow up B645 Cycle path, Ford signage & LHI. Clerk to forward to CCC Ward Cllr. ML requested financial ideas for the year. **Clerk**
Clerk
All
- 190521-11** **TO AGREE COUNCILLOR RESPONSIBILITIES**, It was RESOLVED by unanimous vote the following: **JS** - Publicity & Communication, **JH** - Highways, **JG** - Village Hall, **ML** - Finance, **PJM** - Open Space Checks & Trees, **PM** - Playing Field, **NF** - Allotments
- 190521-12** **TO CONSIDER CLERK REPORT and GENERAL CORRESPONDENCE RECEIVED**
CCC: 16/04/19 B645 Cycle path maintenance
17/04/19 Highways Faults as reported in Hail Weston confirmed closures
24/04/19 Karen Lunn - Site meeting - LHI 2 – following meeting with PM awaiting plans, Clerk forwarded meeting dates as requested.
02/05/19 Highways & Street Lighting survey closes 31/5/19
07/05/19 Withdrawal of services managing street light energy for District & Parish Councils from Oct. 1st 19'

RESIDENTS: 25/04/19 - fencing
01/05/19 – Gas request
09/05/19 – Dog mess – article for newsletter **Clerk**
14/05/19 – Allotment x 2 (request & clarity of TA) – in progress

HDC: 16/04/19 Precept
20/04/19 Jo Wolstencroft – Land between Spring Place & Weston Close

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24/04/19 Terry Barry - Title Deed received confirming land between Spring & Weston as HDC owned. HWPC to provide price contractor charges.

Clerk

25/04/19 replacement Pound Close sign requested from HDC

26/04/19 Surveillance requested from HDC

29/04/19 Tom Batha - Customer Portal launch

01/05/19 Let's get moving Cambridgeshire campaign

CAPALC: 18/04/19 Bulletin

23/04/19 Star Council Awards

24/04/19 revised Good Councillor Guide

25/04/19 NALC PC/7 19 HGV Parking sites & parking regulations

01/05/19 DPO, Priviness Ltd, contractor who can respond to data protection advice/breach/protection requests on behalf of PC

02/05/19 VE Day dawns on 8th May 2020 it will be 75 years since the guns fell silent at the end of World War Two. Town and Parish Councils are encouraged to take part in this important anniversary, especially as many of the men and women involved in WW II, came from the Towns and Parishes of England, so this anniversary provides the perfect opportunity for local communities to pay 'tribute' to those at home and abroad that gave so much to ensure we all enjoy the freedom we have today.

13/05/19 Share the Vision Clerks & Councillors Annual Conference Day on 28/06/19

GREAT STAUGHTON PC: 23/04/19 Time bank

PERRY PC: 13/05/19 Finance advice request matter dealt with

CAMBS. ACRE: 18/04/19 Lisa Chambers - Custodian Trustee advice, clarity circulated to JG/NF

RoSPA: 17/04/19 Play Inspection Report 2019 – circulated prior to meeting.

RAMBLERS: 13/05/19 Guide available. Campaign to report Lost RoWs

190521-13 **DISABILITY HUNTINGDONSHIRE: 01/05/19** *Support people of any age with any disability, and carers, to access benefits.*

MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT MEETING

AGENDA. Community Plan & Neighbourhood Plan.

Parish Meeting on 18th June 2019.

The meeting closed at 9.30pm.